# Guideline of Online Application for Fund Market Trading Function & Submission of Client Risk Profiling Questionnaire


1. Application for Fund Market Trading Function

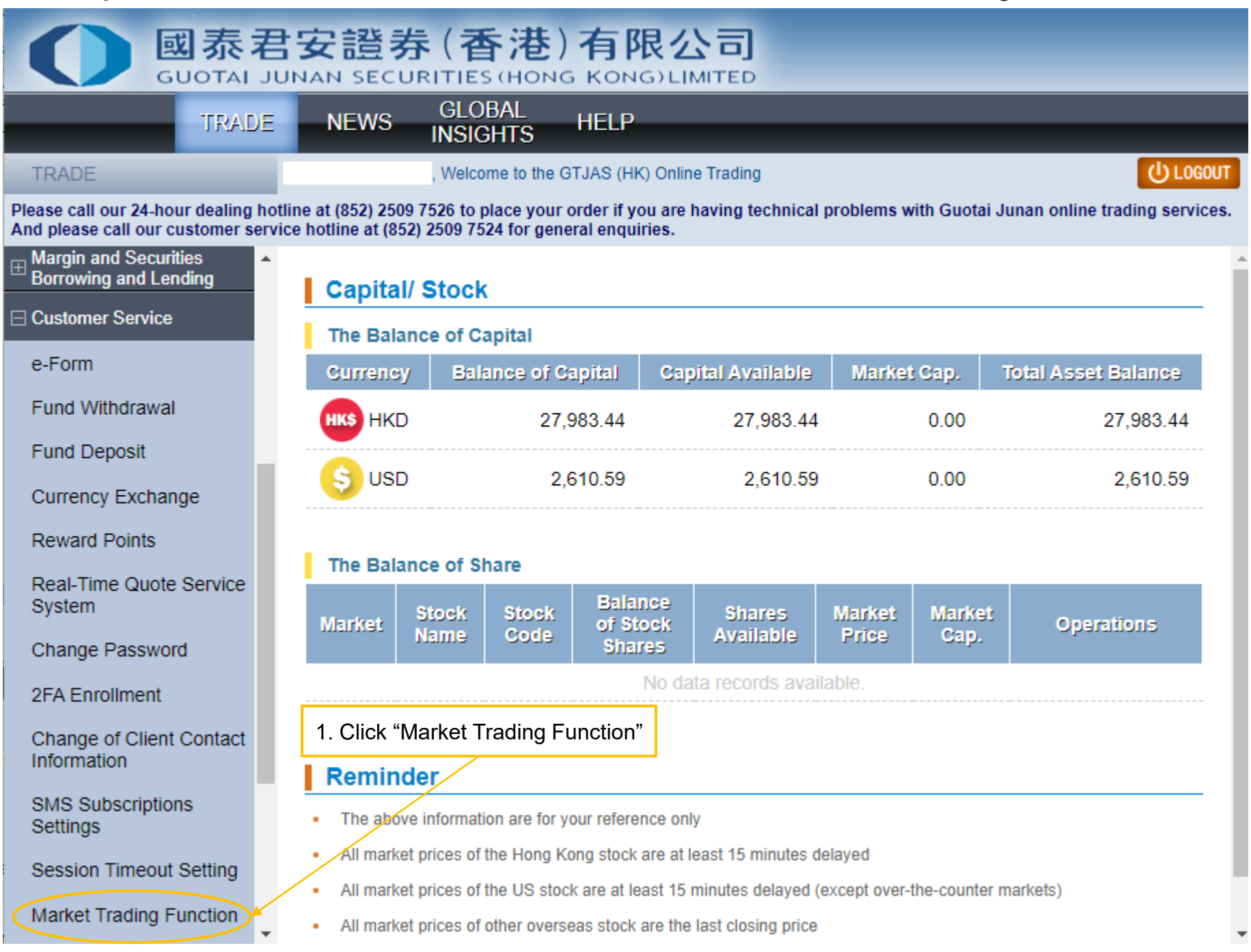
2. Submission of Client Risk Profiling Questionnaire


## 1. Application for Fund Market Trading Function

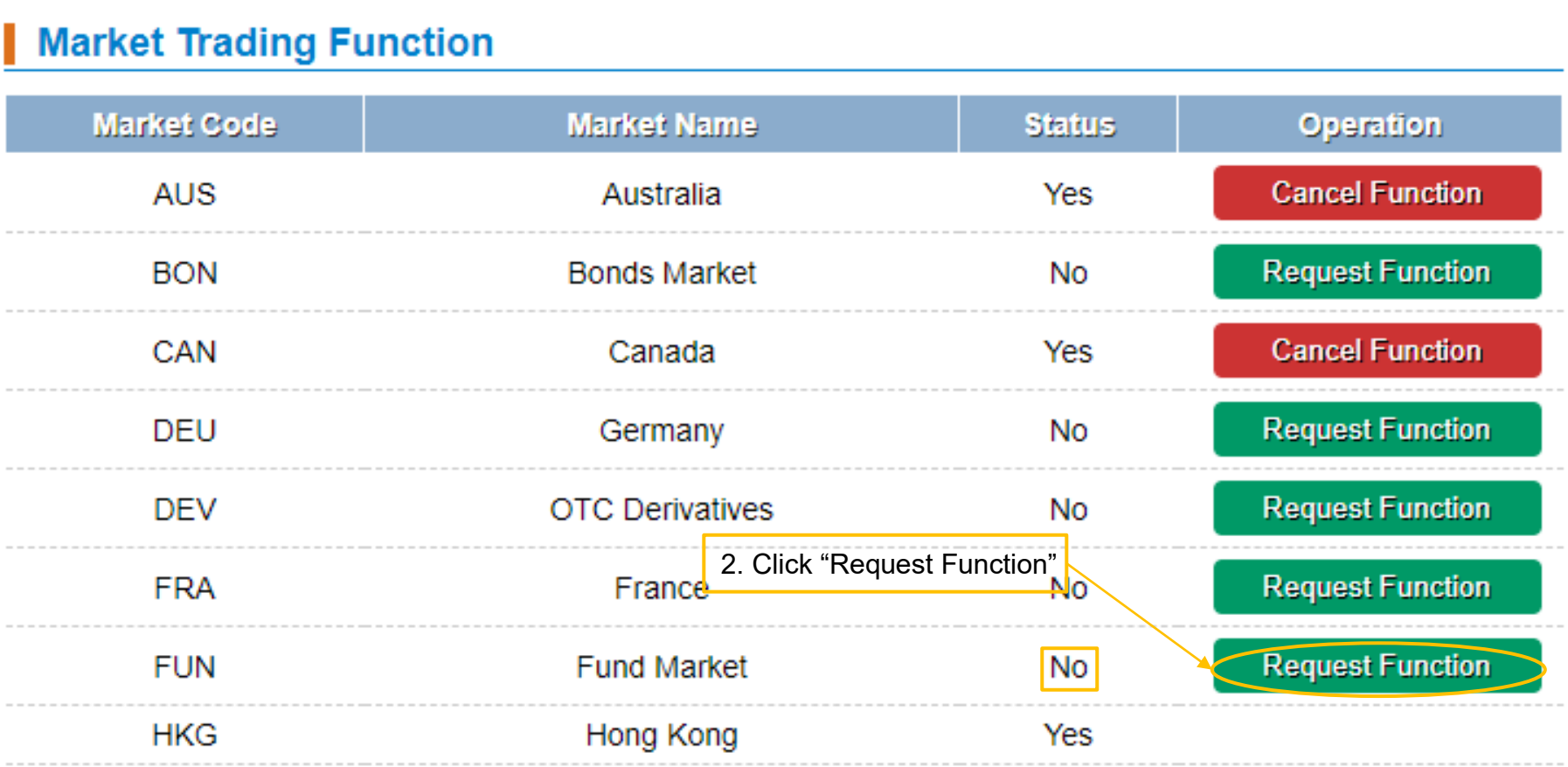
- **Step 1:** Login to Online Trading Platform
  https://trade.gtjai.com/oapp/page_en/common/login.html



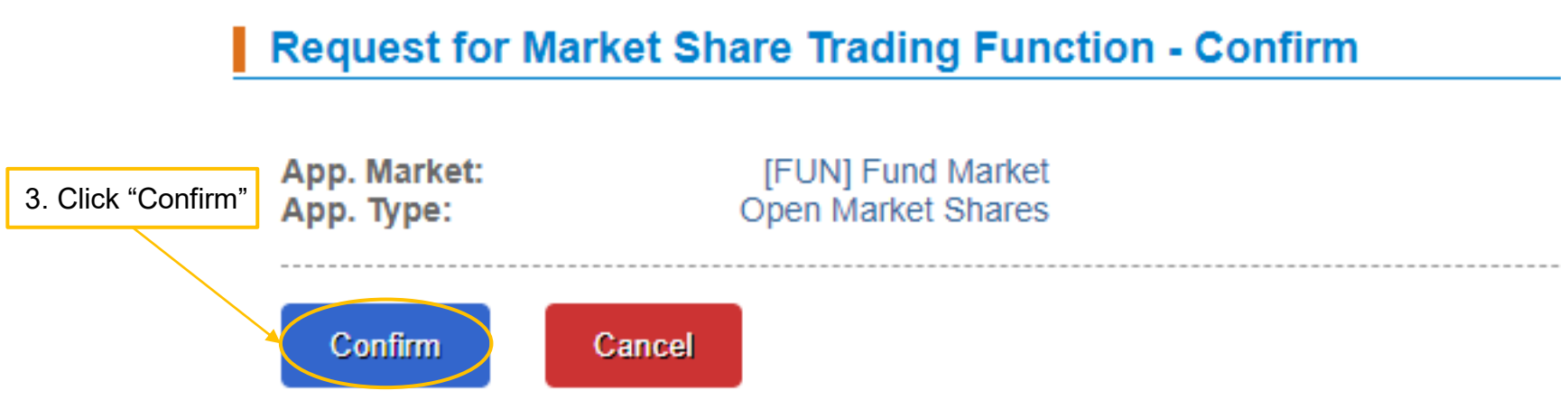

- **Step 2:** Select “Customer Service” in menu bar, then click “Market Trading Function”



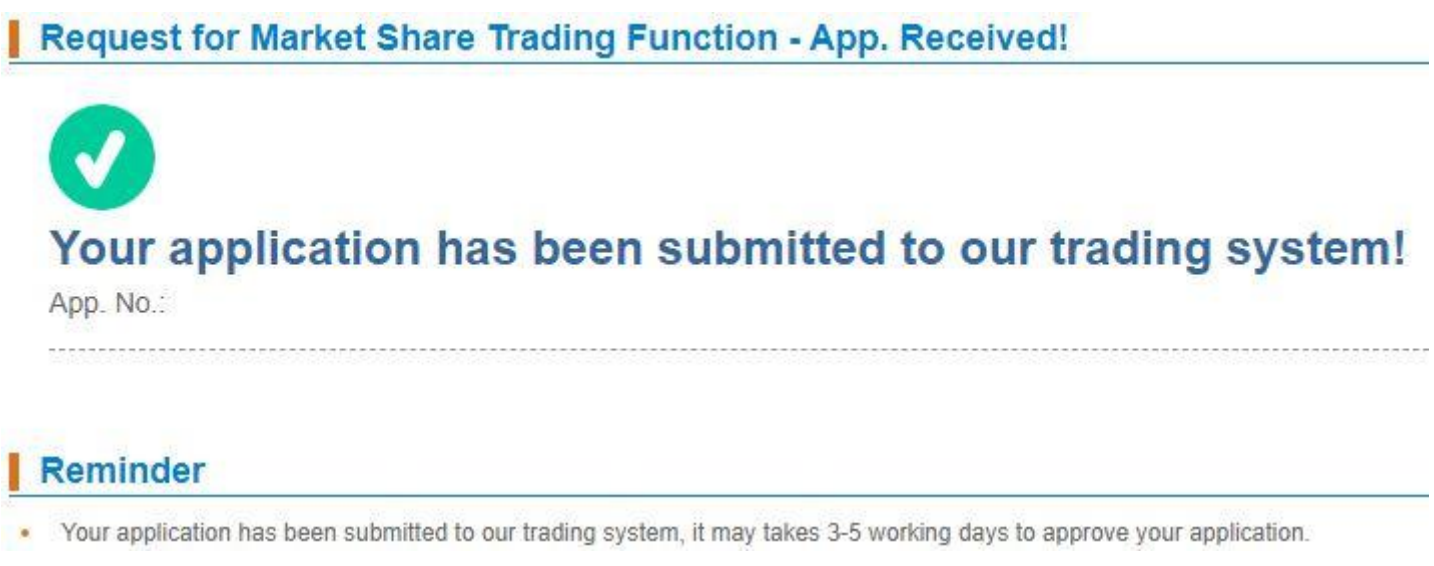

- **Step 3:** Click “Request Function” if the status of Fund Market is “No”




- **Step 4:** Please confirm the details of application for open Fund Market Trading Function, then click “Confirm”

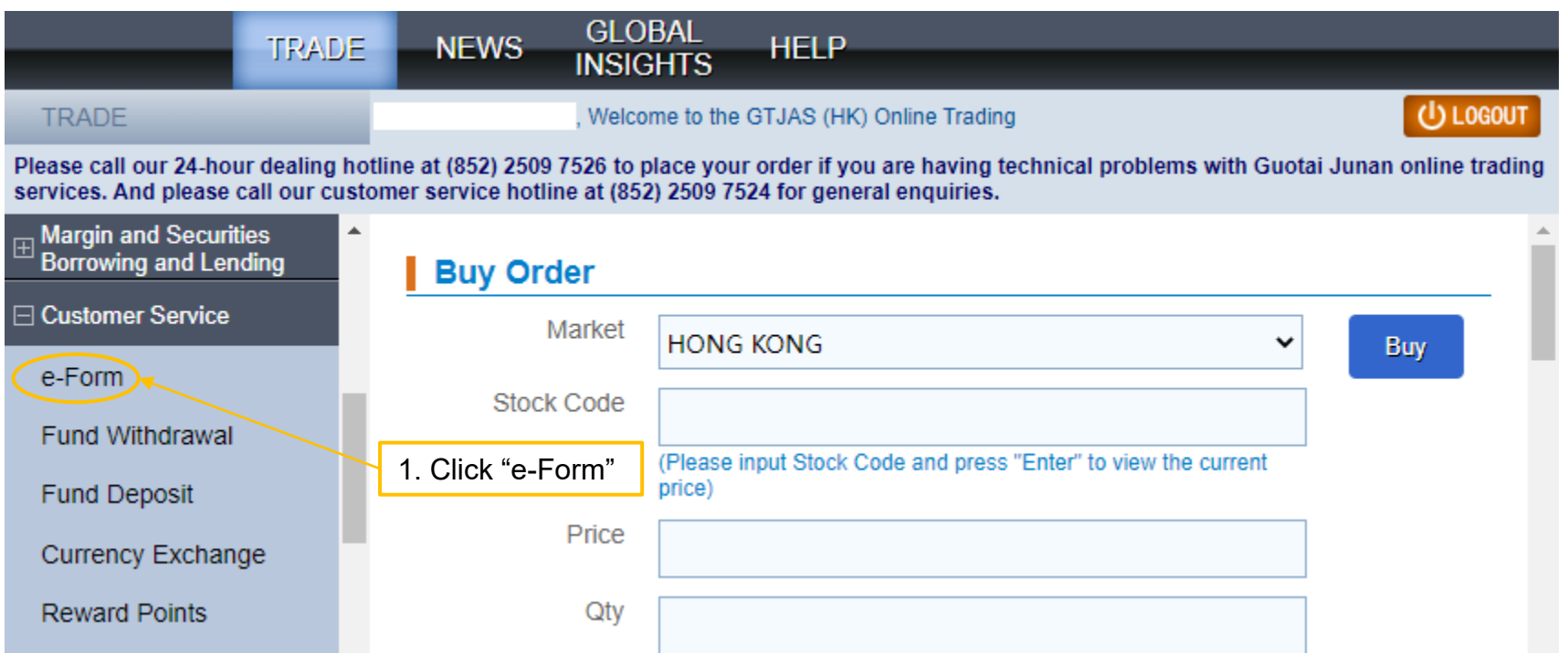



- **Step 5:** The application for the Fund Market Trading Function has been submitted to our system for approval.

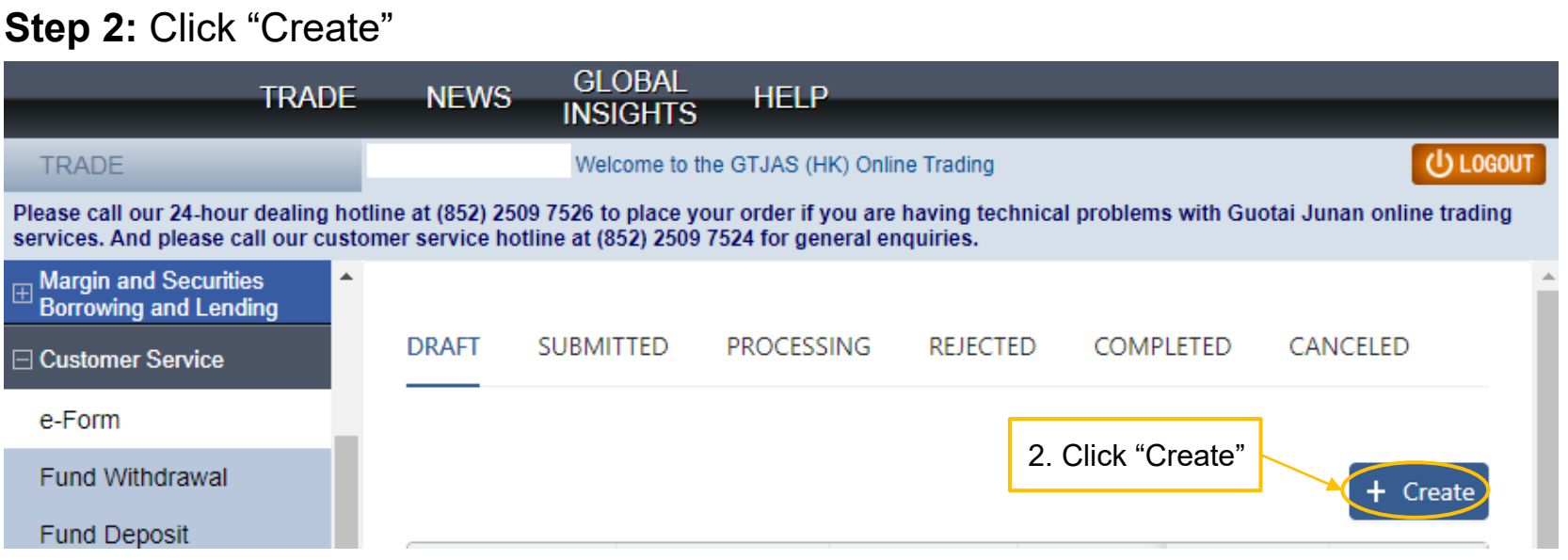


## 2. Submission of Client Risk Profiling Questionnaire

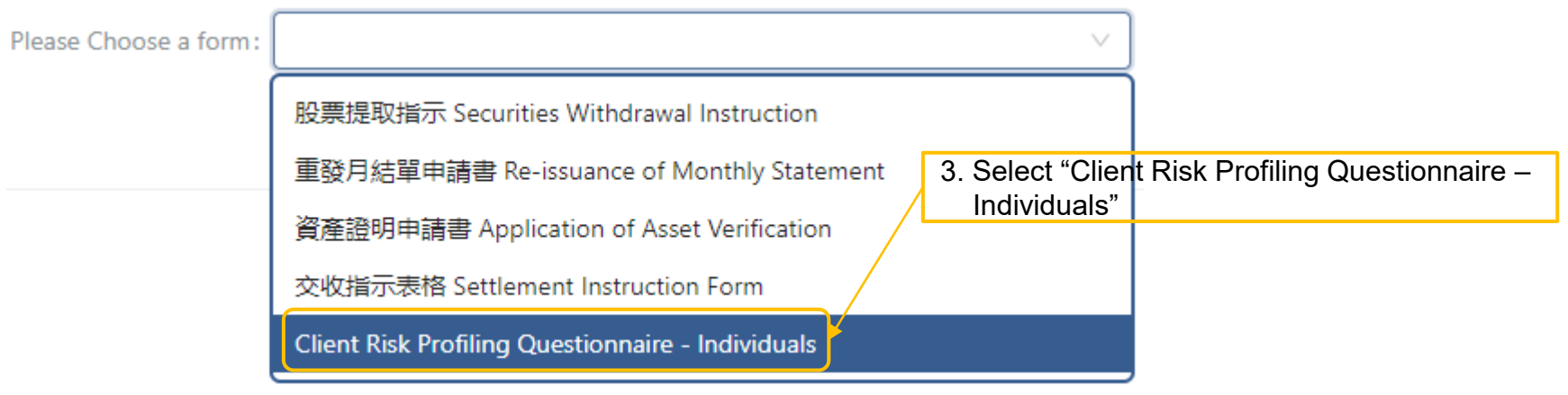
➢ **Step 1:** Select “Customer Service” in menu bar, then click “e-Form”



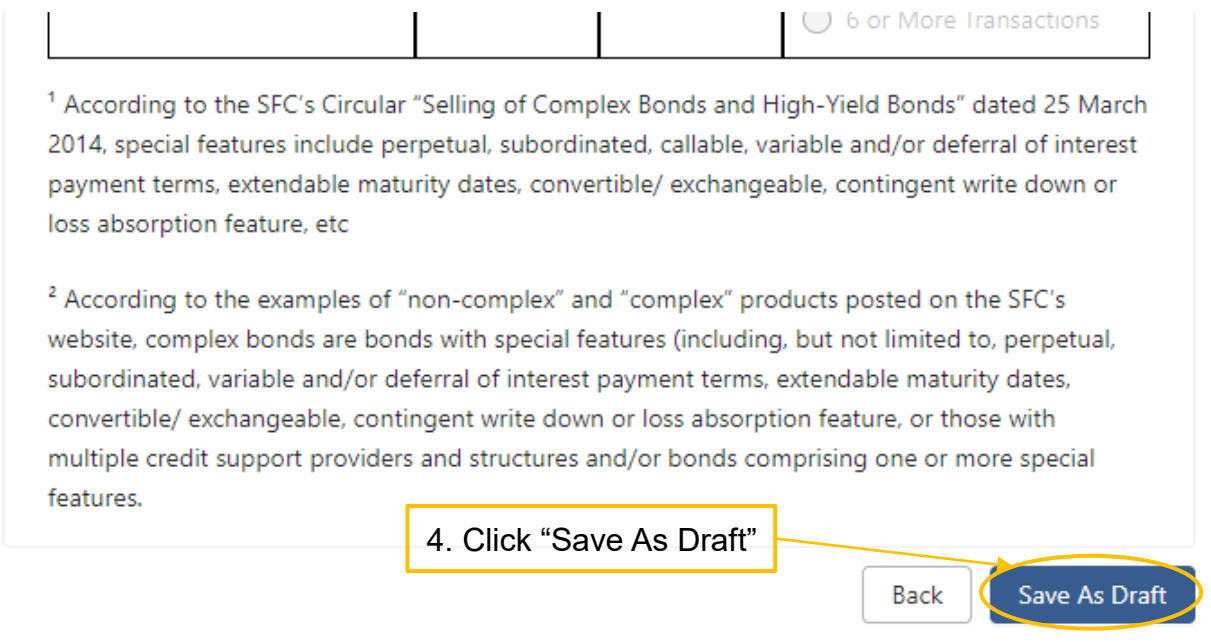

➢ **Step 2:** Click “Create”



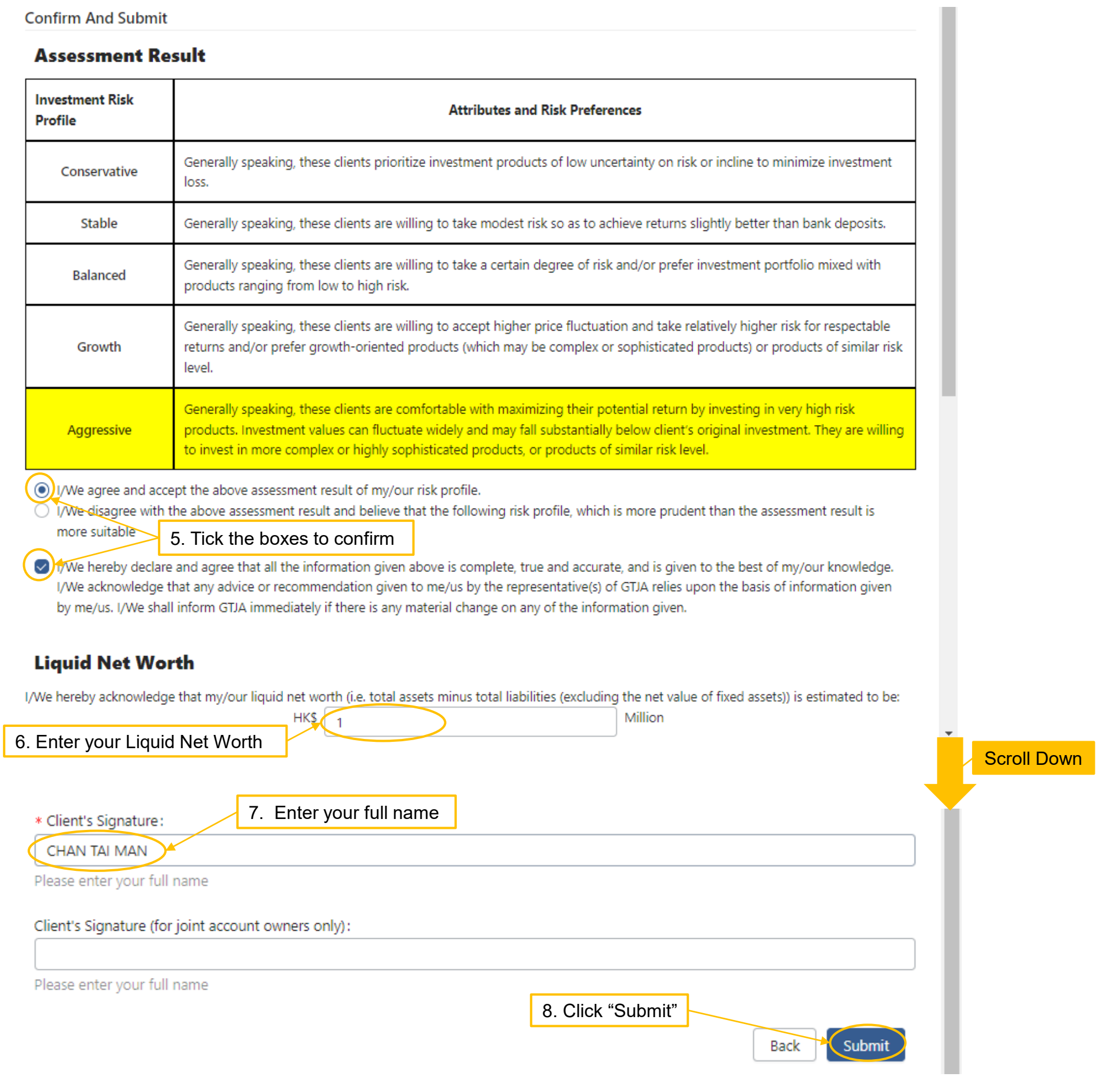

➢ **Step 3:** Click on drop-down list, then select “Client Risk Profiling Questionnaire –Individuals”



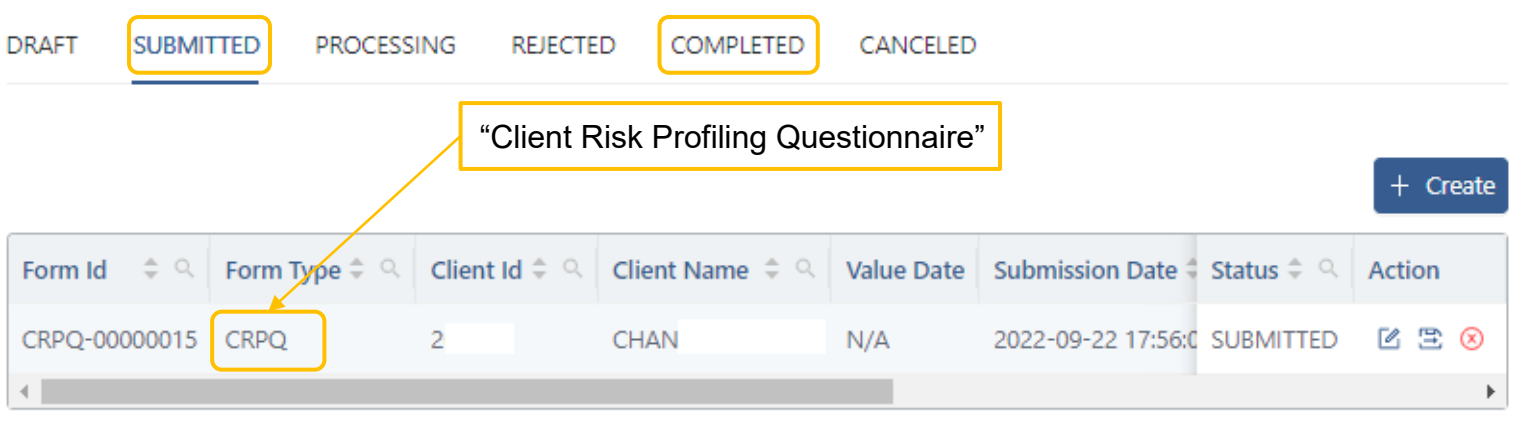

➢ **Step 4:** After completed the Client Risk Profiling Questionnaire, click “Save As Draft”




➢ **Step 5:** Please confirm the assessment result of your Investment Risk Profile, then enter your full name in the “Customer’s Signature” field and click "Submit"
(Click "Back“ if you want to redo the Client Risk Profiling Questionnaire)




➢ **Step 6:** You application has been submitted for further processing. Once approved, you will view your application in the “COMPLETED” Tab




**For Enquiries, please contact:**
**CS Hotline: 40080 95521 / (852) 2509 7524**
**HK Share Dealing Hotline: (852) 2250 0898 / (852) 2250 0899**
**24-hour Dealing Hotline: (852) 2509 7526**